

**disAbility Law Center of Virginia (dLCV)
Governing Board Meeting**

Richmond, VA

October 21, 2017

Members Present	Angela Thanyachareon, (President), Stephen Dawe, Michael Toobin, Donna Gilles, Maureen Hollowell, Carrie Knopf, Jefferson Harding, Harry Gewanter, Colleen Miller (Ex-Officio)
Members Absent	Jacqueline Eubanks, Tom Walk
Members Present via Conference Phone	CW Tillman
Staff Present	Max Holland, LaToya Blizzard
Guests	Todd Ratner
Call to Order and Welcome	Angela Thanyachareon (President), called the meeting to order at 10:07 a.m. Angela welcomed new dLCV members.
Consent Agenda	Stephen moved and Carrie Knopf seconded the motion to adopt the consent agenda. The agenda was adopted unanimously.
Mission Statement	CW Tillman recited the dLCV mission statement.
Board Round Robin	Each member participated in a round table discussion about their disability related concerns from their communities.
Committee Reports	<p>Angela Thanyachareon gave the Executive Committee Report to the Board. She noted that the Board, at its last meeting, approved the FY18 Budget. The Board discussed the budget and asked clarifying questions regarding its content. Harry Gewanter moved to ratify the FY18 Budget and Stephen Dawe seconded. The motion passed unanimously.</p> <p>The Board discussed the FY18 Calendar. The Board decided on the following amended dates for the Calendar:</p> <p>12/20/17 – Budget Discussion meeting @ 4 PM 1/10/18 – Legislative Call @ 4 PM 1/27/18 – January Board Meeting @ 10 AM (Snow Date – 2/3/18 @ 10 AM) Day after Gala – April Board Meeting @ 10 AM 7/27/18 – July Board Meeting @ 3 PM 10/27/18 – October Board Meeting @ 10 AM Donna Gilles moved and Harry Gewanter seconded the motion to adopt the dates to the Calendar. The motion passed unanimously.</p>

Strategic Plan Discussion The Board discussed the Strategic Plan, specifically regarding changing environments and underserved populations.

Director's Evaluation Angela described the Executive Director Evaluation process to the Board. She described the role of the Evaluation Committee, the process for self-evaluation by the Executive Director, the Board Evaluation process, Staff interviews, and the culmination of the process in a closed-session portion of the January Board Meeting.

Conflict of Interest The Board reviewed the Conflict of Interest policy and members completed the form.

Committee Reports

Michael Toobin gave the Public Awareness & Goals Committee report. Michael described the community partner survey to the board. He noted that the Goals and Focus Areas for FY18 often combined systemic change and individual client work frequently into the same goals and focus areas.

Donna Gilles gave the Governance Committee report. Stephen moved and Carrie seconded approval of Angela Thanyachareon's second term on the Board. The motion was approved unanimously. Donna reminded the Board that it is actively recruiting new board members, as CW Tillman's term ended with the conclusion of the meeting. The Board discussed Board diversity and the Board skills assessment. The Board discussed the uses of a Board training webinar.

LaToya gave the Finance & Audit Committee report. She noted that the FY18 Budget was passed on September 17th. The Committee met on October 17th to review the expense report and discuss FY18 grants. Three grant programs had already disbursed start-up funds for FY18. The audit will begin on January 18th. The Committee will follow up on investment activities.

Carrie Knopf gave the Nominating Committee Report. She announced the officer nomination slate as follows: Stephen Dawe (President), Tom Walk (Vice President), Michael Toobin (Secretary), and Jefferson Harding (Treasurer). Angela moved and Harry seconded the motion to adopt the slate of nominees. The motion passed unanimously. Angela passed the gavel to incoming President, Stephen Dawe.

The Board recognized CW Tillman for his many years of hard work on behalf of the disAbility Law Center of Virginia, and on the Program Board.

New Business There was no new business.

Meeting adjourned at 2:15 p.m.

Reminder of upcoming events:

- November 4, 2017 — PAIMI Council, 9:00 a.m. – 1:00 p.m.
- November 13, 2017 – Foundation Board meeting, 12:00 p.m. – 1:30 p.m.
- January 27, 2017 — dLCV Board meeting, 10:00 a.m. – 3:00 p.m.