

## **Governance Committee Meeting**

**5/1/2023**

**Present:** Colleen Miller, Angela MW Thanyachareon, CW Tillman, Harry Gewanter, Donna Gilles, Sierrah Chavis, Diana Crosswhite

**Absent:** Heidi Campbell, Clyde Mathews

Revised Board Job Description:

Thanks to CW who provided some revisions for the committee to consider. It was broken into sections. His revisions expanded information and had different headings. This could possibly replace the MOU. We can just have one document to have job description and MOU. The MOU was a stop gap and temporary until we revised job description. There will be a signature requirement from each Board member. Instead of prepare and attend we now have participated. Must participate to vote. Must be informed to vote. Participation definition and what it looks like will be evolving.

When it is time to present the job description, have a committee member offer an explanation before Board votes. There will be a clear understanding of why we are revising board job and MOU and combining.

We discussed ways to vote on zoom:

1. A poll
2. In chat
3. Turn on camera and hold up hand
4. If not on camera then have a reaction
5. If on a call, and not zoom app, then no reaction so verbalize vote

Be more intentional when having a virtual meeting.

What is next? CW will continue to revise this draft and will circulate it to the committee via email on google docs so we can review and comment on the document.

We will have a robust discussion at our June meeting.

Revised Board MOU:

We asked for committees to participate, chair and ways to contribute to dlcv.

Will we have this in the MOU? Yes, we will include all topics from MOU to Board Job Description.

What is next? See Revised Board Job Description.

Revised Board Liaison job description:

Needs more detailed notes from January meeting to continue revisions.

We reviewed Feb 2023 notes to understand the Board's concerns.

We discussed why we are revising the language and why we need a board liaison.

Included why persons with disabilities may not want to disclose their challenges to attending a meeting.

If unable to attend, then resign and come back again next time.

Sierrah and Heidi will email to committee so that we can review and make comments via google docs.

We will be prepared to have a robust discussion in June.

Revised Board Director Application:

Time to post application and request new board members this summer.

We reviewed the job announcement.

Reviewed the target population and areas of expertise.

Still seeking geographic diversity And ID DD diversity as well.

Rural or urban language or under representation.

Correct spelling of Shenandoah Valley.

We will add bullet points and prioritize our needs.

Colleen will send to committee via email for comments.

We will have a robust discussion at our June meeting.

I asked that we also consider dLCV events that are to fundraise and bring awareness to the organization to be another avenue to recruiting diverse board members.

Next virtual meeting: Monday, June 5 at 12pm.