

dLCV Board Meeting Minutes

July 29, 2023 | 10am

In Attendance

Board members present: Donna Gilles, Sally Conway, Tyler Williamson, Henry Claypool, Greg Crapanzano, Stacy Ruble, Cameron Lynch, Carol Tuning, Carrie Knopf, Evan Wrinkle, Gavriel Legynd, Tom Walk, Sean Campbell, Zipporah Levi-Shackleford, Harry Gewanter, Colleen Miller

Staff: Ren Faszewski, Ryan Shoemake, Lygia Yates

Guests: Charlotte Woodward, Angela Thanyachareon, Bolor Amarsanaa

Members absent: Sierrah Chavez, Diana Crosswhite

Call to Order

Donna Gilles, President, called the meeting to order

Welcome & Introductions

Consent Items

Harry Gewanter moved the consent agenda items, Zipporah Levi-Shackleford seconded, motion passed unanimously

- Agenda
- Minutes of April 15, 2023 meeting
- President's Report
- Progress on Objectives report
- Executive Director's Report
- Director of Quality Assurance Report
- Director of External Relations Report
- Litigation Report
- PAIMI council minutes

Mission & Vision

Greg Crapanzano read the mission and vision statement

Public Comment

Angela Thanyachareon and Charlotte Woodward provided public comment

Mission Moment

Ryan Shoemake, dLCV advocate, presented on behalf of the Children's Advocacy Unit regarding dLCV's efforts in juvenile justice.

Executive Committee Report

Donna Gilles presented the Executive Committee Report. She asked for a volunteer to attend the October PAIMI Council meeting; Cameron Lynch volunteered, Donna will serve as her back up if needed.

Donna noted that she has asked Sierrah Chavez to lead the follow up activities from the October 2022 joint meeting on diversity.

Donna had requested that Tom Walk prepare a resolution in honor of Frank Hayes. Tom read the resolution and moved its adoption. Harry Gewanter seconded. It was adopted unanimously.

Governance Discussion

Colleen Miller, dLCV Executive Director, reviewed succession plan. The Board agreed to add a provision to the plan to recognize that there is a "duty coverage" list on the dLCV server and to add steps to the Relevant Personnel attachment for how to respond if there is a vacancy in any of the relevant personnel positions. Sally Conway moved the changes, Tom seconded. Motion passed unanimously.

Leadership Discussion: Strategic Plan

Donna Gilles discussed Board's strategic plan. The Board watched a video from Robert Gray, Director of Compliance and Quality Assurance, regarding the initial creation of the strategic plan. Board agreed to convene workgroup to review strategic plan. Greg Crapanzano and Sean Campbell agreed to serve on the workgroup.

Committee Reports

Governance Committee

Angela Thanyachareon described the work being done by the governance committee on the Board Liaison position and the Board member job description, She announced that the application process for new Board members will begin soon. The committee intends to make its recommendations to the Board in early September.

Resource Development Committee

Greg Crapanzano reported on the Day of Giving, scheduled for July 20, 2023. He discussed the Committee's work on diversifying fundraising and relaunching the 504 club.

Personnel Committee

On behalf of the committee, Tom Walk moved, Evan Wrinkle seconded, for dLCV to permanently adopt the 35-hour work week. Motion carried unanimously. The committee recommended changes to personnel policies to align with the 35-hour work week, including aligning the definition of a work week, and changing the maximum deficit to 70 hours, the maximum amount of PTO that can be purchased to 70 hours, and limiting the minimum

balance for making a leave donation to 70 hours. Harry Gewanter seconded and the motion passed unanimously,

The committee proposed a new employee grievance procedure. Harry Gewanter seconded and the motion passed unanimously.

Public Awareness & Goals Committee

Harry Gewanter reported on the results of the Public input survey and changes to goals and focus areas for 2024.

Buy A Building Task Force

Tom Walk reported on the status of funding and potential collaborations. The Board reviewed the recent decisions made by the Board regarding the building purchase and had no changes.

Finance & Audit Committee

Stacy Ruble reported on the current status of the budget and expenditures, the current status of the audit and on the 2023 grants, the committee noted that it will need to issue a new RFP for an auditor in the fall. The Finance committee moved the adoption of an electronic funds transfer policy, Carrie Knopf seconded, the motion passed unanimously.

Closed Session

Greg moved, Sean seconded, to go into closed session to discuss personnel matters and possible litigation. The motion passed unanimously.

After discussion, Tom moved and Sally seconded to come out of closed session. Each individual member certified that only personnel matters and possible litigation had been discussed in closed session,

Henry Claypool moved and Harry seconded to adjourn the meeting. Motion passed unanimously.