

disAbility Law Center of Virginia (dLCV)

Board Meeting

In Person Meeting and Zoom

April 15th, 2023

Members Present:

Donna Gilles (president), Gavriel Legynd, Cameron Lynch, Evan Wrinkle, Stacy Ruble, Sally Conway, Thomas Walk, Sean Campbell, Henry Claypool, Carrie Knopf, Carol Tuning

Members Absent:

Sierrah M. Chavis, Greg Crapanzano, Diana Crosswhite, Harry L. Gewanter, Tyler Williamson, Zipporah Levi-Shackleford

Guest:

Angela Thanyachareon

Staff Present:

Colleen Miller, Lygia Yates, Ryan Shoemake

Call to Order:

Donna Gilles called the meeting to order at 10:07am

Consent Agenda:

Donna Gilles called for objections. No objections. Thomas Walk moved for adoption of the consent agenda. Sally Conway seconded the motion. Motion passed unanimously.

Mission Statement:

Carol Tuning read the mission and vision statement.

Public Comment:

Angela Thanyachareon gave a public comment. She congratulated the Board on a successful Gala.

Mission Moment:

Erin Haw presented the Mission Moment. Her story was about "Hope" and her struggle against imposed Guardianship with the help of dLCV. The Board asked many questions about this area of law and dLCV's experiences.

President, Executive Committee:

Donna Giles delivered a follow up report to the October joint meeting. She reported that recruitment and diversity continue to be challenges. The Board had a lively discussion about different sources of recruitment.

Donna Giles led a discussion of a board retreat. The Board discussed the time, place, and purpose of a retreat. Colleen Miller informed the board of the possibility of outside funding for a retreat to develop a

strategic plan. Thomas Walk suggested that the current strategic plan should be reviewed. Donna Giles asked for volunteers to do so before the next meeting.

Governance: Succession Plan:

Colleen Miller provided an overview of the succession plans in case the Executive Director is unavailable. This plan was originally adopted when the agency was VOPA. It lays out plans for three different scenarios:

1. Planned or Unplanned leave
2. Unexpected termination
3. Sudden resignation

She then outlined to the Board that the Management Team would cover duties and referred the Board to NDRN to find an emergency executive. Members asked who would perform those duties if the position is vacant. Colleen Miller indicated that management would review and would be able to provide an answer at the next meeting.

Leadership Discussion: Once Upon a Time Gala:

Stacey Ruble provided a report on the Gala. Board participation was not 100%. The Board commented approvingly about how accessible the venue was. The Silent Auction was successful, with bids for all items. The Board praised the performance by SPARC. Ticket sales were down from last year. Stacy Ruble asked the Board to appoint a new chair and begin planning by the next board meeting. The Board congratulated Stacy Ruble on her hard work and dedication over many years of work on the Gala.

Committee Reports:

Governance Committee:

Angela Thanyachareon delivered the committee's report. She said the committee is working on:

1. Updating the language of the Board job description.
2. The Board MoU – the committee has been trying to determine what happens when a Board Member declines to sign the MoU.
3. How to train new Board Members and develop an orientation process.
4. Establishing a Board Liaison

Resource Development:

Greg Crapanzano was absent so Colleen Miller delivered the committee's report. Most of the committee's focus has been on the Gala. The committee will review the development plan during their next meeting.

Personnel:

Thomas Walk delivered the committee's report. The committee has not met since the last board meeting. Colleen Miller provided the Board with a report on the 35 hour work week. It has produced

some problems with front desk coverage. Otherwise it has been a success with many benefits for staff across all departments.

Public Awareness and Goals:

Sean Campbell delivered the committee's report. The new public survey has been completed and is ready for a soft release in the next two weeks. Hope for full public release by May 1st. Covid information has been removed and the survey is much streamlined. Anticipated survey time has fallen from 20 minutes to 5 minutes. The committee added sections on Guardianship, mental health, and access to health care.

Building Purchase Task Force:

Thomas Walk delivered the committee's report. The committee has not met since the last Board Meeting. Colleen prepared a packet for the current Congress. Feedback from Sen. Warner's office has been positive. The Board discussed what it had already approved for this subject. Discussion centered around whether the Board had approved a full plan, or approved committee formation only.

Finance and Audit:

Stacy Ruble delivered the committee's report. The committee has not met since the last Board Meeting. There will be a meetings near the end of April, when Financial reports will be available. Colleen Miller reported on the new Director of Finance and Operations: Alex McWhorter.

Other Business:

Colleen Miller stated that Zipporah Levi-Shackleford would like to discuss the frequency of joint PAIMI Council Meetings. Donna Giles suggested that the Council could be included in the yearly retreat.

Evan Wrinkle asked the Board to consider support software for vote tracking and document control.

Adjournment:

Thomas Walk moved to adjourn. Sean Campbell seconded the motion. The motion passed unanimously. The meeting was adjourned at 12:57pm.

