

dLCV governance committee meeting

3/6/2023

12pm

dLCV staff present: Clyde Matthews substituting for Colleen Miller who is on vacation

Committee members present: Angela Thanyachareon, Donna Gilles, CW Tillman, and Heidi Campbell

Absent committee members: Cameron Lynch, Diana Crosswhite, Sierrah Chavis, Harry Gewanter, Lance Elwood

Board assessment:

Donna will make a copy of the assessment for 2023 and give to Evan and Zipporah. This is a one-time event since there were no changes.

Attendance vs participation and board job description:

We are an advocacy-based organization.

So, we need full participation and not just showing up for a meeting for numbers sake.

We understand that sometimes lack of participation is because of listening style or new to the board. We want the board members to be advocates for the organization.

Some board members may need additional support and we should be cognizant of that. We should not define what participation looks like.

Also, participation is not just at board meetings but also at voting, discussion, ask questions, committee meetings, dLCV events, dLCV activities, advocate outside the organization,

Participation: Attend and actively participate in all board meetings. Be prepared to discuss all issues, business, and agenda items.

Serve on committees, task forces and/or volunteer for special assignments when the opportunity arises.

As a member of a committee, attend and actively participate in all committee meetings. Review the monthly reports and other communications provided to Board members by the CEO and chair.

Review the agenda and read supporting materials prior to board and committee meetings. Attend or send representation to relevant meetings.

We should be clear on what we expect as board members before they join the board.

There is a difference between advisory board and governing board and make this clear before commitment.

dLCV board member job description is bare. We should revise it. We will put this on our next agenda. Add contribution to job description.

Board Orientation:

What is involved with this process?

Let's review it to see if we can make any necessary changes to help prepare a new board member. We board members have a different perspective of what we would have liked to know up front and more relevant as a new board member.

Maybe a zoom meeting and in person meeting on Friday evening.

Then current and new board members can have a social event/dinner to get to know each other before first meeting.

Builds trust and camaraderie.

Discuss what contribution, resources, donation, fundraising (mandatory vs voluntary). Remind board members throughout the year (gala, etc.).

All Board members signs an MOU.

Review Board MOU to ensure it matches the job description. MOU is also part of the orientation as well.

Board Retreat:

Also refresh board members about job description. Camaraderie is the essence of readiness.

We need to know each other better to have Team building. Even more so due to zoom meetings and Covid 19.

Board Meetings:

We want to get so much done that we do not allow for breaks and transition. This will make people more engaged and participation.

Helps with mindset and carryover with breaking up discussions. Agenda order for meetings also helps with mindset and carryover.

Board liaison:

Will meet with Sierrah and get back to us.

Our next meeting is April 3 at 12pm and we will discuss the following: Board liaison

Board job description Board MOU

Board Orientation

NOTE:

4/14 is the Gala

4/15 is the board meeting.